

**GENERAL INSTRUCTIONS  
INFORMATION FOR CUSTODIAL PARENTS WISHING TO RELOCATE**

If you wish to move from the address stated in your custody papers or the address which you had when you were last in court, O.R.C. Section 3109.051(G) requires that you must give notice of your intent to relocate to the non-custodial parent, the court which issued the order, and the Child Support Enforcement Agency prior to your relocation intention to relocate. A form for that purpose is enclosed. You must file the original with the court and send copies to your ex-husband and CSEA. You should do this before you relocate. Keep a copy for yourself. PLEASE SEE THE ENCLOSED SAMPLE.

You must have a good reason to move if there will be a change in visitation access. Changing jobs or moving to help an ill family member may be good enough reasons; moving to disrupt visitation, is not. It may be a good idea to talk to the non-custodial parent to see whether he or she agrees to your move. If the move is okay with them, you should indicate that on the enclosed form. If not, you may have to have a hearing.

On receipt of the notice, the Court, on its own motion or on the motion of the non-custodial parent, may schedule a hearing with notice to both parents to decide whether the best interest of the child has changed due to the change in residence. If old enough, the court may interview the child(ren) to determine his/her feelings about the move.

The Court or the non-custodial parent may oppose your relocating. If there is a fight, the court will schedule a hearing about your moving. The court will determine if it in the child's best interests. If the non-custodial parent should fight for custody, call us back immediately. Remember that Ohio retains jurisdiction of divorce matters, and a new court will not be able to determine custody.

IN THE COURT OF COMMON PLEAS OF \_\_\_\_\_ COUNTY, OHIO

\_\_\_\_\_

Plaintiff,

v.

\_\_\_\_\_

Defendant.

Case No. \_\_\_\_\_

JUDGE \_\_\_\_\_

**NOTICE OF INTENT TO RELOCATE**

The Plaintiff/Defendant (circle one) in this case hereby gives notice of his/her intent to relocate. His/Her former address was \_\_\_\_\_.

His/Her current address as of \_\_\_\_\_ will be \_\_\_\_\_.

Respectfully submitted,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

**CERTIFICATE OF SERVICE**

I hereby certify that a copy of the foregoing Notice of Intent to Relocate was served upon the following persons by regular U.S. mail this \_\_day of \_\_\_\_\_ 20 \_\_\_\_.

1. \_\_\_\_\_  
Non Custodial Parent Name

\_\_\_\_\_  
Non custodial parent's address  
\_\_\_\_\_

2. \_\_\_\_\_  
Court Name

\_\_\_\_\_  
Court's address  
\_\_\_\_\_

3. \_\_\_\_\_  
Child Support Enforcement Name

\_\_\_\_\_  
Child Support Enforcement's address  
\_\_\_\_\_

\_\_\_\_\_  
Plaintiff/Defendant